



No. CAS/3049/21/DTE

Dated: 06.12.2023

**CIRCULAR**

Sub:- Education -Technical -Career Advancement Scheme-Engineering College Faculties -  
Provision for scrutinizing and updating the documents of CAS applications 2023-Reg

- Ref :- 1. GO(P) No.389/2010/H.Edn dated 07/12/202  
2. GO (Rt) No.1940/2012/H.Edn dated 18/09/2012  
3. GO(Ms) No.204/2019/H.Edn dated 29/06/2019  
4. This Office Circular No. CAS/3049/2021/DTE dated 19/11/2023

CAS portal will be kept open for all faculty members to submit or update necessary documents, if the applications are reverted back from HOD/ Principal for modification. Those faculty members who failed to submit their application within the due date (November-30) are also permitted to submit their applications on the portal provided. They should ensure that their applications are duly verified by the HOD and forwarded by the Principal before the due date (15/12/2023).

Those who submitted applications for placement to AGP 7000 in NEW scheme format must email HOD-attested photocopies of prior service/experience certificates scanned as pdf document to **[grievances.dte.cas2023@gmail.com](mailto:grievances.dte.cas2023@gmail.com)** clearly stating in the mail the details such as Name, PEN, CAS Application Number, Name of Prior Service organization, Post, Qualification for appointment to that post, Pay & Scale of Pay, period of such service with date .

Dr. Rajasree M.S  
Director of Technical Education (in-  
charge)

**Approval Valid**

Digitally Approved By  
Dr. Rajasree M.S  
Date: 06.12.2023  
Reason: Approved

Draft #40 Revised Circular may be approved .  
Urgent action is requested.